



MORRIS COUNTY OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

REQUIREMENTS FOR SURVEYS

Purpose:

To establish a policy for the requirements of surveys for all applicants and agencies seeking funding through the Morris County Open Space, Farmland and Historic Preservation Trust Fund.

Applicability:

All applicants and agencies (hereinafter “applicants”) seeking funding shall have a survey prepared and submitted that is in compliance with this policy.

Definitions:

For the purposes of this policy, “approved project” shall mean the properties subject to the county open space application as referenced in Schedules B and C of the executed grant agreement between municipal and non-profit applicants and the County of Morris. “Approved Funding Plan” shall mean the cost of acquisition of the approved project referenced in Schedule D (Final Project Finance Sheet) of the executed grant agreement between municipal and non-profit applicants and the County of Morris.

Policy:

Applicants are required to submit a survey prepared by a New Jersey licensed land surveyor in conformance with this policy not later than 30 days prior to closing for its review and approval. The Preservation Trust Division staff shall have the right to disqualify any survey that does not meet the deadlines and criteria outlined in this policy. In the event the survey of the property determines that the actual amount of acreage is less than the amount outlined in Schedule B, the County reserves the right to reduce its grant award on a per acre basis, unless the variation in the amount of acreage is determined by the Preservation Trust Division staff to be de minimis.

➤ **Subdivisions**

1. The applicant shall submit a Land Development Review application to the County Planning Board for any Approved Project subject to a subdivision. Applicants are encouraged to submit the application as early as possible, at least 45 days prior to the scheduled closing date.
2. No funds shall be released until a copy of the County Planning Board approval or exemption letter is received.

➤ **Facilities under County jurisdiction, such as sight triangle easements, bridge maintenance easements, roadway dedications (per official map)**

1. All dedications shall be finalized prior to the release of any funds.

Scope of Work/Specifications/ Deliverables

- One electronic and one paper copy of the survey plat, along with a metes and bounds description, shall be prepared according to the Digital Mapping Submission Standards (Appendix G) of the Morris County Land Development Standards.

- 1. For Approved Projects with an Approved Funding Plan indicating definite or possible New Jersey Green Acres Program participation, the survey must contain the scope of work contained in the New Jersey Green Acres program’s current “Standard Scope of Survey Work.”

- 2. For Approved Projects with an Approved Funding Plan indicating no New Jersey Green Acres Program participation, an open space survey must be prepared to the minimum standards for land surveys as defined in N.J.A.C. 13:5.1 et. seq. by the State Board of Professional Engineers and Land Surveyors.

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| Adopted: | Effective: | Revision #: | Last Revised: |
| 10-21-10 | 10-21-10 | | |